

Department of Training and Capacity Building in Education

Advisory Committee Meeting

23rd February 2021 at 11:00 hrs

AGENDA

ACTIVITIES AND PROGRAMMES



**National Institute of Educational Planning and Administration
17-B, Sri Aurobindo Marg, New Delhi – 110 016**

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I. Role of the Department

Training and capacity building is conceived as one of the most important activities of a growing organization. Training has the potential of bringing about change in the attitude and enables in enhancing performance of the personnel serving any organization. Training and capacity building therefore, needs to be looked as a fruitful exercise for the development of any organization. There is a need for creating institutional and departmental scope for proper and adequate programmes of capacity building not only for developing individual skills/capacities but also for nurturing the talents of the personnel for effectively serving the organization and ultimately for its development.

In the light of the importance and potential which the activities of training and capacity building carry, NIEPA has embarked upon creating a specialized Department of Training and Capacity Building in Education on 17th May, 2012. Creation of this department added fillip to the activities of NIEPA more particularly in the light of importance it places on training and capacity building programmes for the benefit of the educational planers and administrators of the country as well as the countries which are entering into the path of development.

Some of the main activities of the Department are as follows:

1. Conducting two major diploma programmes annually: Post Graduate Diploma Programme in Educational Planning and Administration (PGDEPA) and International Diploma in Educational Planning and Administration (IDEPA).
2. Continuous support and capacity building of the Faculty members of SIEMATs of India and also providing inputs in establishing SIEMATs in other states.
3. Organizing all request programmes and outreach programmes from Central and State Governments as well as International request/sponsored programmes.
4. Carrying out Research in training and capacity building strategies in education.

Vision of the Department

1. Creating linkages at the state and international levels for improving the capacities of their administrators.
2. Empowering State Institutions by creating more stable and dedicated institutional arrangement for creating a critical mass of trained teams in the Departments of Education.
3. Reaching out to the Grassroots: Through State Conferences for efficient implementation of the national programmes for the DEOs/BEOs all over the nation in a phased manner, to articulate the important programmes and policies of educational reforms which are in progress in the country.
4. To organize training programs on request at national and international level to the need based thematic and cadre based courses particularly for trainees at the induction and promotion level.

5. To conduct research in training and capacity building strategies in education at national and international level with a focus on educational training need studies of different cadres of functionaries, field officers and administrators from school and higher education level.

II. PROGRAMMES CONDUCTED IN 2020-21

S. No.	Title of the Programme	Dates	Programme Team	Report
1.	36 th International Diploma in Educational Planning and Administration (IDEPA)	31 March- 30 April, 2020 (Complete Duration: February 1 to July 30, 2020) (Conducted Online from 1-3- April 2020 due to COVID Pandemic)	Prof.Veera Gupta Dr.Mona Sedwal	Enclosed
2.	6 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)-Phase- IV	April 27-1 May, 2020 (Conducted Online from due to COVID Pandemic)	Prof.Veera Gupta Dr.Mona Sedwal	Enclosed
3.	6 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)-Phase- V	4-8 May, 2020 (At the place of Posting)	Prof.Veera Gupta Dr.Mona Sedwal	Enclosed
4.	6 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)-Phase VI	6-10 July, 2020 (Conducted Online due to COVID Pandemic)	Prof.Veera Gupta Dr.Mona Sedwal	Enclosed
5.	7 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)-Phase I	1-31 August, 2020 (At the place of Posting)	Prof.Veera Gupta Dr.Mona Sedwal	Enclosed
6.	7 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)-Phase II	1 September to 30 November 2020 (Conducted Online due to COVID Pandemic)	Prof.Veera Gupta Dr.Mona Sedwal	Enclosed
7.	7 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA) -	1 December, 2020-31 March 2021 (At the place of Posting)	Prof.Veera Gupta Dr.Mona Sedwal	Enclosed

	Phase III			
8.	Orientation Program on Policy Making Structures and Processes in Education	21 - 25 September 2020 NIEPA, New Delhi(Conducted Online due to COVID Pandemic) (Online mode)	Prof.Veera Gupta Dr. Mona Sedwal	Enclosed
9.	National Policy Dialogue on Role and Functions of Capacity Building Institutions: SCERTs and SIEMATs	5-6th November 2020 NIEPA, New Delhi (Conducted Online due to COVID Pandemic)	Prof.Veera Gupta Dr. Mona Sedwal	Enclosed
10.	Online Meet of Inclusive Education Coordinators on Education of Children with Specific Learning Disabilities (SLD)	3-4 December 2020, NIEPA, New Delhi (Conducted Online due to COVID Pandemic)	Prof.Veera Gupta Dr. Mona Sedwal	Enclosed

PROGRAMMES SCHEDULED BUT NOT SANCTIONED 2020-21

Sl. No.	Title of the Programme	Dates	Programme Team	Remarks
1.	International Programme for Educational Administrators (V IPEA)	July 13 to August 07 2020	Prof. Veera Gupta Dr. Mona Sedwal	COVID Pandemic
2.	37 th International Diploma in Educational Planning and Administration (IDEPA)	February 1 to April 30 2021	Prof. Veera Gupta Dr. Mona Sedwal	COVID Pandemic

III. PROPOSED PROGRAMMES IN 2021-22

S. No.	Title of the Programme	Dates and Venue	Programme Team
1.	7 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase-IV	26-30 April 2021 NIEPA, New Delhi	Prof. B.K.Panda Prof. Veera Gupta Dr. Mona Sedwal
2.	7 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase-V (a)	3-7 May 2021 NIEPA, New Delhi	Prof. B.K.Panda Prof. Veera Gupta Dr. Mona Sedwal
3.	7 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase-V (b)	8 May - 4 July, 2021 (At the place of Posting)	Prof. B.K.Panda Prof. Veera Gupta Dr. Mona Sedwal
4.	7 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase VI	5-9 July, 2021 NIEPA, New Delhi	Prof. B.K.Panda Prof. Veera Gupta Dr. Mona Sedwal
5.	5 th International Programme for Educational Administrators (V IPEA) (Subject to Sanction)	12 July to 6 August 2021 NIEPA, New Delhi	Prof. B.K.Panda Prof. Veera Gupta Dr. Mona Sedwal
6.	8 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase I	1-31 August, 2021 (At the place of Posting)	Prof. B.K.Panda Prof. Veera Gupta Dr. Mona Sedwal
7.	8 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase II	1 September to 30 November 2021 NIEPA, New Delhi	Prof. B.K.Panda Prof. Veera Gupta Dr. Mona Sedwal
8.	8 th Post Graduate Diploma in Educational Planning and Administration (PGDEPA) - Phase III	1 December, 2021- 31 March 2022 (At the place of Posting)	Prof. B.K.Panda Prof. Veera Gupta Dr. Mona Sedwal
9.	37 th International Diploma in Educational Planning and Administration (IDEPA) (Subject to Sanction)	February 1 to April 30, 2022 NIEPA, New Delhi	Prof. B.K.Panda Prof. Veera Gupta Dr. Mona Sedwal

PROPOSED PROGRAMMES IN 2021-22

1, 2, 3 and 4. Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase- IV, V and VI

Title of the Programme	7th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)- Phase- IV, V and VI
Introduction	<p>The participants in the Phase-IV are expected to present the project report that has been done by them under the guidance of Faculty during Phase-III. The topic for the project work is identified by the participants based on its utility for their future professional development on the job.</p> <p>During</p> <ul style="list-style-type: none"> • Phase- V(a), the advanced courses will be introduced to the participants. The participants will be choosing the options for advanced courses, which they will be undergoing during • Phase V(b) at their place of posting. • During Phase VI, the participants will be presenting their work in the workshop mode.
Objective of the Programme	<p>The overall objective of the programme is to promote professional competency and capacity of the education functionaries in the areas of educational planning and administration. The specific objectives of the programme are:</p> <ul style="list-style-type: none"> • To upgrade and enhance the knowledge of the participants on educational policies and programmes in India; • To deepen the understanding on educational planning process and administration; • To develop skills and abilities to formulate plans, design programme and manage implementation of programmes; • To train the participants to elaborate on educational programmes, prepare monitoring plans and evaluation reports on the educational programmes.
Theme	Educational Planning and Management
Date and Venue	26 April, 2020 to 9 July 2021
Participants	25 District Education Officers/Block OR Assistant Education Officers dealing with planning and management in education departments of the state, faculty members of SCERTs/ SIEs and DIETs, Faculty Members from Education Department of selected Universities.
Out put	Capacity Building of State Education Officers
Funding	The funding for the programme is done by NIEPA.
Faculty	Prof. Veera Gupta Dr. Mona Sedwal
Budget	As per NIEPA rules

5. International Programme for Educational Administrators*

Title of the Programme	International Programme for Educational Administrators (V IPEA)
Introduction	This short-term programme has been conceptualised keeping in view work load of most of the educational functionaries and their constraints to participate in a long term programme of a longer duration. The programme enabled the educational officials to keep abreast recent developments in the field of educational planning and management taking place in the world of education as well as share information and experiences with other participating countries and explore possibilities for adapting innovations and changes which have been implemented and are successful.
Objective of the Programme	<ul style="list-style-type: none"> • The Programme has designed the course structures in order to keep pace with the changing scenario of the district level administrators. The Programme in general strives to sensitise the participants in subject areas relating to policy, planning and management; and • The programme encompasses the principles, concepts and techniques of educational planning, administration, management and leadership for fulfilling the national goals and meeting local requirements. In this regard, it tries to develop skills of managing data at macro and micro levels of educational planning, on the one hand, and effective managerial leadership skills in educational management and planning capacity building programmes for its personnel on the other.
Theme	Educational Planning and Administration
Date and Venue	12 July 2021 to 6 August 2021 or as per sanction NIEPA
Participants	Educational personnel from various countries engaged in the planning and administration of elementary, secondary education at the national, provincial, district or institutional level from various countries outside India.
Out put	International Cooperation
Funding	The funding for the programme is done by Ministry of External Affairs (MEA)
Faculty	Prof. Veera Gupta Dr. Mona Sedwal
Budget	Worked Out.

*Subject to the COVID Pandemic situation and sanction.

6, 7 and 8. 8th Post Graduate Diploma in Educational Planning and Administration (PGDEPA)

Title of the Programme	8th Post Graduate Diploma in Educational Planning and Administration (PGDEPA) (1st August, 2021 to 17th July, 2022)
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	<p>The PGDEPA has 6 phases of course work, they are as follows:</p> <ul style="list-style-type: none"> ● First Phase : August 1-31, 2021 : Preparatory Phase at place of work ● Second Phase: September 1,2021 to November 30, 2021 : Course Work at NIEPA ● Third Phase: Project Work : December 1, 2021 to March 31, 2022: At place of work ● Fourth Phase: Workshop on Presentation of Project Work : 25 29 April 2022 at NIEPA ● Fifth Phase (a): Advanced Course Work: 2-6 May, 2022 - at NIEPA ● Fifth Phase (b): Advanced Course Work: 9 May 2022 – 1 July 2021- At place of Work ● Sixth Phase: Assessment, presentation and award: 4-8 July 2022
Introduction	<p>The programme will begin in August, with the preparatory phase wherein the participants will be providing the reading material for self study. During Phase II, the programme will be transacted in face to face mode for three months. During Phase-III, the participants will prepare a project work at the place of posting. Participants will be assigned a faculty for the guidance to prepare the project work.</p>
Objective of the Programme	<p>The overall objective of the programme is to promote professional competency and capacity of the education functionaries in the areas of educational planning and administration. The specific objectives of the programme are:</p> <ul style="list-style-type: none"> ● To upgrade and enhance the knowledge of the participants on educational policies and programmes in India; ● To deepen the understanding on educational planning process and administration; ● To develop skills and abilities to formulate plans, design programme and manage implementation of programmes; ● To train the participants to elaborate on educational programmes, prepare monitoring plans and evaluation reports on the educational programmes.
Theme	Educational Planning and Management
Date and Venue	August 1, 2021 to 17 July, 2022, NIEPA, New Delhi
Participants	35 District Education Officers/Block OR Assistant Education Officers dealing with planning and management in education departments of the state, faculty members of SCERTs/ SIEs and DIETs, Faculty Members from Education Department of selected Universities.
Out put	Capacity Building of State Education Officers
Funding	The funding for the programme is done by NIEPA.

Faculty	Prof. Veera Gupta Dr. Mona Sedwal
Budget	Worked Out

9. XXXVII International Diploma in Educational Planning and Administration*

Title of the Programme	37th International Diploma in Educational Planning and Administration (IDEPA)
Introduction	IDEPA endeavors to promote the spirit of Regional Corporation, international understanding and goodwill through exchange of experiences on subject matter and issues important to the development of human resource. With this mission, it aims at augmenting capabilities and competencies to educational planning and administration. Its objectives are to:
Objective of the Programme	<ul style="list-style-type: none"> ● Understand educational developments in the developing countries with particular reference to policy, planning and management, especially on quality and equity issues relating to school, vocational and higher education. ● Encompass the principles, concepts and techniques of educational planning, supervision, administration, management and leadership for fulfilling the national goals and meeting local requirements of various countries. ● Develop skills of analysis, statistical interpretation, forecasting, project preparation for macro and micro level educational planning, on the one hand, and effective managerial leadership skills in educational administration, project management and programme implementation on the other.
Theme	Educational Planning and Administration
Date and Venue	February 1 to July 30, 2022 NIEPA
Participants	Educational personnel of sister countries engaged in the planning and administration of elementary, secondary sectors of education at the national, provincial, district or institutional level are eligible.
Out put	International Cooperation
Funding	The funding for the programme is done by Ministry of External Affairs (MEA)
Faculty	Prof. Veera Gupta Dr. Mona Sedwal
Budget	Worked out.

*Subject to the COVID Pandemic situation.

IV. RESEARCH PROJECTS

Research Title	Faculty	Description	Status
On Going Projects			
A Comparative Study of Social Dynamics and School Management in Educationally Backward Block and Non-Educationally Backward Block of Rajasthan	Dr. Mona Sedwal	A study is being proposed in the state of Rajasthan.	To be Initiated
An Intensive Study to Critically Examine the Presentvis-a-vis Futuristic Role and Functions of Educational Administrators in Order to Identify Training Needs	Prof. B.K.Panda Dr. Mona Sedwal	A national study is being proposed.	The first Phase of the study was completed and submitted. The second Phase of data collection is initiated and under progress.



ITEC



NIEPA

International Diploma in Educational Planning and Administration (IDEPA)

1 February - 30 April, 2020: At NIEPA
1 May - 31 July, 2020: In Home Country

REPORT

Department of Training and Capacity Building in Education
National Institute of Educational Planning and Administration
(Deemed to be University)

Objective of the programme:

To accomplish the mission stated above, a number of programme objectives were proposed. These objectives broadly aimed at sharing experiences in the field of educational planning and administration among the sister developing countries with the following views:

- The International Diploma Programme has gained its uniqueness over the years by continual updating of its objectives and course structures in order to keep pace with the changing scenario. The Programme in general attempts to understand educational developments in the developing countries with particular reference to policy, planning and management, especially on quality and equity issues relating to school, vocational and higher education.
- IDEPA encompasses the principles, concepts and techniques of educational planning, supervision, administration, management and leadership for fulfilling the national goals and meeting local requirements of various countries to develop skills of analysis, statistical interpretation, forecasting, project preparation for macro and micro level educational planning, on the one hand, and effective managerial leadership skills in educational administration, project management and programme implementation on the other.

Total number of participants attended the programme were 27 from fourteen country namely: Afghanistan, Bhutan, Congo, Cuba, Ethiopia, Fiji, Kyrgyzstan, Maldives, Mongolia, Nigeria, South Sudan, Tanzania, Zambia, Zimbabwe.

**POST-GRADUATE DIPLOMA IN EDUCATIONAL
PLANNING AND ADMINISTRATION**

**(PGDEPA)
2019-2020**

Report



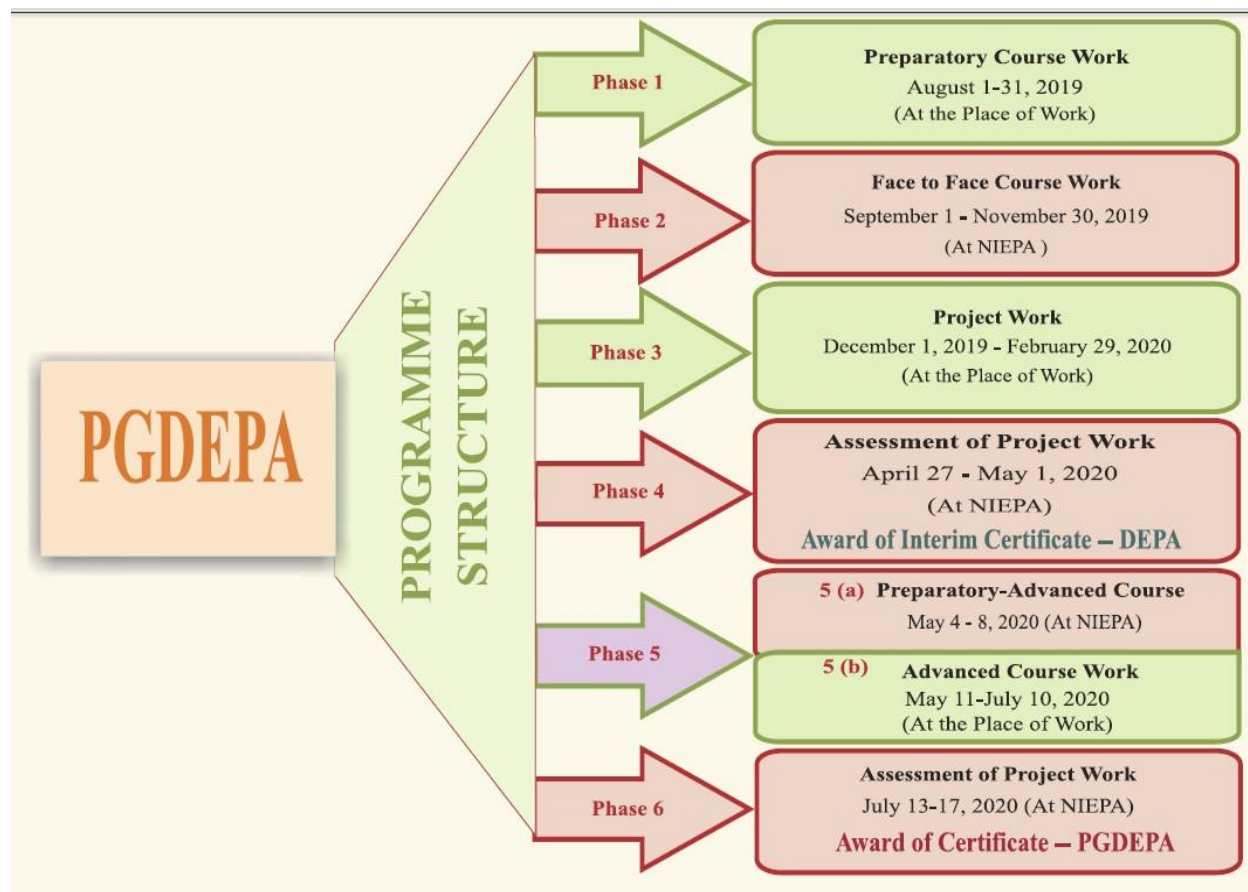
**Department of Training and Capacity Building in Education
National Institute of Educational Planning and Administration
(Deemed to be University)
17-B, Sri Aurobindo Marg, New Delhi - 110 016**

Programme Objectives

The overall objective of the programme was to promote professional competency and capacity of the education functionaries in the areas of educational planning and administration. The specific objectives of the programme were to:

- Acquaint the participants with the fundamental concepts of educational planning and management
- Enable the participants to develop planning and management skills for improved decision making in educational administration
- Develop their capacities in monitoring and evaluation of educational programmes and projects.

The programme was attended by 23 participants from 11 states and 2 from Indian Air Force namely; Assam, Chhattisgarh, Haryana, Himachal Pradesh, Karnataka, Madhya Pradesh, Maharashtra, Manipur, Tamil Nadu, Uttar Pradesh, Uttarakhad



Orientation Programme on
Policy Making Structures and Process in Education

21-25 September 2020

REPORT



**National Institute of Education Planning and
Administration (NIEPA)**

(Deemed to be University)

17-B, Sri Aurobindo Marg, New Delhi-110016

Objectives of the Programme

This programme is designed to enable educational administrators to:

1. Understand the structures and processes involved in educational policy making at International, national and at sub national levels;
2. Appreciate the importance of the use of evidence and stakeholder (implementers and users) engagement at all the levels of policy making; and to
3. Facilitate and enable educational administrators to develop policies for implementation of the National Educational Policy 2020 (NEP2020)

Total number of participants attended the programme were 34 from Eighteen States

namely: Arunachal Pradesh, Assam, Chandigarh, Chhattisgarh, Gujarat, Goa, Haryana, Jammu and Kashmir, Karnataka, Kerala, Madhya Pradesh, Manipur, Meghalaya, Nagaland, Punjab, Rajasthan, Sikkim, Tamil Nadu, Uttarakhand.

*National Policy Dialogue on
Role and Functions of Capacity
Building Institutions:
SCERTs and SIEMATs*

05-06 November 2020

*Online Meet of SCERT Directors,
SIEMAT Directors and Nodal Officers*

REPORT



**National Institute of Educational Planning
and Administration (NIEPA)**

(Deemed to be University)

Objectives of the Programme

1. To discuss the role and functions of SCERTs and SIEMATs as assigned and as being performed.
2. To critically examine the issues and challenges being faced by them in performing their envisaged roles.
3. To conceptualize the new roles to be taken up to achieve national targets.
4. To prepare a road map for the future roles and functions of SCERTs and SIEMATs.

Total number of participants attended the programme were 29 from Twenty-Nine States.

namely: Arunachal Pradesh, Assam, Bihar, Chhattisgarh, Delhi, Goa, Gujarat, Haryana, Himachal Pradesh, Hyderabad, Jammu, Jharkhand, Karnataka, Kerala, Madhya Pradesh, Maharashtra, Manipur, Meghalaya, Mizoram, Orissa, Punjab, Rajasthan, Sikkim, Tripura, Uttarakhand, Nagaland, Tamil Nadu, Uttar Pradesh, West Bengal.

Online Meet of Inclusive Education Coordinators
on
Education of Children with Specific Learning Disabilities

3rd-4th December, 2020
NIEPA, New Delhi

REPORT



**National Institute of Educational Planning
and Administration (NIEPA)**
(Deemed to be University)

Objectives of the Programme

1. To acquaint participants with concept of Specific Learning Disability and developments in the education of children with SLD; 5
2. To inform participants about the legal and regulatory policies (Acts, Court Judgements and Regulations) on education of CwSLD;
3. To critically examine existing policies i.e. education code, circulars issued by directorates for the education of CwSLD in the light of RPwD Act 2016 and NEP2020; and
4. To discuss potential for practice in the light of experiences of some states.

Total number of participants attended the programme were 34 form Sixteen States.

namely: Andhra Pradesh, West Bengal, Odisha, Bihar, Chandigarh, Kerala, Jharkhand, Chhattisgarh, Tamil Nadu, Punjab, Sikkim, Madhya Pradesh, Hyderabad, Karnataka, Goa, Maharashtra.

V. FACULTY PROFILE OF THE DEPARTMENT

The Department of Training and Capacity Building in Education (DTCBE) is led by two Professors and two Assistant Professors.

Faculty Members

Professor Bijoy Kumar Panda

Professor and Head, Department of Training and Capacity Building in Education

A Doctorate in Educational Anthropology with an intensive and specialized Nine months Diploma in Educational Planning and Management from International Institute for Educational Planning, Paris, France (alumni of IIEP-UNESCO-Paris, France); specializes in developing and Designing Training Programmes for the Educational Administrators; Training of Trainers; Comparative Education and Education of the Disadvantaged Groups. Served in joint review missions. Published books and developed modules for the school administrators and school heads. Organised a variety and number of national and international training programmes for school administrators and principals. Provided guidance to more than a dozen doctoral students and conducted several research studies and published research papers in reputed journals.

Professor Veera Gupta

Professor and Head (I/C), Department of Training and Capacity Building in Education

Prof. Gupta is a policy planner, implementer, researcher and professor of educational policy. She has worked in academic, research and regulatory bodies. She has experience of working with national, international and bi-national organizations on variety of assignments. Her areas of interest are Policy planning and implementation in the areas of teacher education, vocational education, special education and guidance and counseling. She has many publications to her credit.

Dr. Savita Kaushal (on lien)

Assistant Professor, Department of Training and Capacity Building in Education

PhD (Education) from Central Institute of Education, Delhi University. She has received training in Digital Material Development and Production at Johannesburg, South Africa, sponsored by the Commonwealth of Learning, Vancouver. She has various research papers in national and international journals to her credit and has contributed modules for NIOS, IGNOU and Centre for Open and Distance Learning, JamiaMilliaIslamia. She was Member of the Editing Committee of the Report of the International Conference on Models for Educating Street Children using Open Schooling Methodologies and has done script writing for the educational films for the open school learners. Her writing includes Constructivist Approaches to Teaching Learning - A Handbook for Teachers of Secondary Stage (NCERT Publication); Four Decades of Distance Education in India (IGNOU); module for material on Early Childhood Care and Education, (developed by the NIPCCD in collaboration with UNESCO). She has contributed to the training package for ODL functionaries as a joint venture between NIOS, India and Commonwealth of Learning (COL), Vancouver. She was also member of Committee for preparation of Draft Curriculum Framework on Vocational Education through Open Schooling.

Dr. Mona Sedwal

Assistant Professor, Department of Training and Capacity Building in Education

Ph.D. (History of Education), from Jawaharlal Nehru University, New Delhi. She has worked extensively in the area of Education for All (EFA) at National University of Educational Planning and Administration, in collaboration with UNESCO, UNICEF and the Government of India's Ministry of Human Resource Development and brought out several publications in the related area. She contributed in the publication of two books published by Oxford University Press entitled *India Education Report: A Profile of Basic Education in India*, edited by R. Govinda, 2002 and *India Education Report: Progress of Basic Education*, edited by R. Govinda and Mona Sedwal, 2017. She was associated in the preparation of Country Report entitled 'India' published in 2000 and 2007. She was also associated in the preparation of a synthesis document entitled *Different Approaches for Achieving EFA: Indian Experience* published jointly by UNESCO, New Delhi and National Institute of Educational Planning and Administration (NIEPA), New Delhi, 2003. She played a significant role in the publication of state reports and thematic papers for the National Evaluation of Operation Blackboard in 2007. She has authored two books in history of education entitled *Genesis and Growth of University Education in India* and *Development of University Education*. She has authored and co-authored several articles related to history of education, teacher education and disadvantaged groups. She has prepared *Practical Tips for Teaching Multigrade Classes* for the series on *Embracing Diversity: Toolkit for Creating Inclusive, Learning-Friendly Environments Specialized Booklet 4* published by UNESCO Bangkok, 2013. Her research interests are related to history of education, higher education, teacher education and disadvantaged groups.